



# NATIONAL RESEARCH FUND



Funding Research for Sustainable Development

## RE-ADVERTISEMENT

### EMPLOYMENT OF DIRECTOR OF THE FUND/ CHIEF EXECUTIVE OFFICER

The National Research Fund (NRF) is a State Corporation established under section 32 of the Science, Technology and Innovation Act No. 28 of 2013 with the objective to facilitate Research for the advancement of Science, Technology and Innovation.

Pursuant to Section 8 of the Act, the Board of Trustees invites applications from suitably qualified Kenyan citizens for appointment to the position of Director of the Fund/Chief Executive Officer. The job holder shall be the Accounting Officer of the Fund and responsible to the Board in the provision of strategic direction and leadership to the Fund.

NO.	POSITION	REF. NO	JOB GRADE
1	Director of the Fund/CEO	NRF/01/2022	NRF 1

#### Required Qualifications and Experience

- A Kenyan Citizen;
- A doctorate degree from a university recognized in Kenya;
- At least Fifteen (15) years proven work experience in a relevant field, five (5) of which must be at the level of senior management;
- Membership to a professional body in good standing, where applicable;
- Leadership Course lasting not less than four weeks from a recognised institution;
- Demonstrable results in work performance, including resource mobilization, grants management and establishment of partnerships and collaborations; and
- Fulfilled the requirements of Chapter 6 of the Constitution.

Details of the job and person specifications as well as the competencies and skills desired for the position are available at [www.researchfund.go.ke](http://www.researchfund.go.ke). Interested and qualified applicants including those who had applied for the position previously are invited to submit applications by post, hand delivery or email, enclosing copies of their National Identity Card (or Valid Passport), academic and professional certificates, testimonials and detailed curriculum vitae with email and telephone contacts of three (3) referees.

Degree certificates acquired from Foreign Universities will be required to have been equated by the Commission for University Education.

For hand delivered applications, they shall be dropped in a box marked "**Director of the Fund/ Chief Executive Officer**" placed at the ground floor of the NACOSTI building. Applications sent by email, the subject line should contain the Job Title and delivered to [chairperson@researchfund.go.ke](mailto:chairperson@researchfund.go.ke).

Applications sent by either post or hand should be contained in sealed envelopes with the Job Title marked on the surface and delivered to the address below:

The Chairperson  
National Research Fund  
NACOSTI Building 3<sup>rd</sup> Floor, Upper Kabete, - Off Waiyaki way,  
P.O Box 26036 – 00100, NAIROBI

Applications should be received on or before **16th August, 2022 at 5.00pm**.

Only shortlisted candidates will be contacted.

The National Research Fund is an equal opportunity employer and encourages all qualified persons including the youth, women and persons with disability to apply.